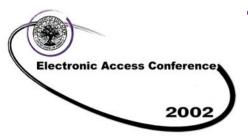




Session 36

What's In a Name? FSA4SCHOOLS Says It All





FSA4SCHOOLS.ED.GOV

- FSA Federal Student Aid (previously SFA Student Financial Assistance)
- 4SCHOOLS A website created, updated and improved by and for our school partners
- ED.GOV Brought to you by the U.S.
 Department of Education







U.S. Department of Education

Schools Portal

Search MY FSA Other Links Help Center HOME

Tu

29

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Deadlines

FSA Links & IFAP Database 🔻

Su

27

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24

Events



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Sa

2

<u>9</u> 16

23

30

NPRMs

FSA Headlines

Privacy

FSA News

Feedback

- . IFAP's New Look
- Ordering Bulk Quantities of 2003-2004 Application Materials
- □Your Picture Here□ at fsa4schools.ed.gov

IFAP

- 2002-2003 Applications Received by School by Source - as of October 6, 2002
- Kay Jacks Invites You to Attend the 2002 Electronic Access Conference(s)
- Sign Up For eCDR Now Available

More ...

RESOURCES & TRAINING

- Conferences and Training
- #IFAP Library by Title or Topic
- Listservs/Mailing Lists
- ■Publications and How to Order
- School/Lender/Program Data

 School/Lender/Program Data

 School/Lender/Program Data
- Software and Manuals

 Software and Manuals
- Quality Analysis Tool
- SOther Sites of Interest

FAA Access to Student Data

- #COD
- CPS/Applicant data
- ■DL: Origination or Servicing
- ■NSLDS for FAAs
- #Pell/RFMS

Participation & Funding

- Application/Recertification (E-App)
- #eCampus-Based/FISAP

Tuesday, November 5

FSA Calendar

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28

- · 2002 Electronic Access Conference: Orlando, FL
- · Comment on Intercollegiate athletic program reporting requirements are due on November 25, 2002

November 2002

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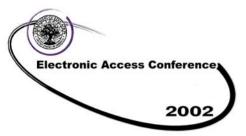
31

Training

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U.S. Department **JCATION**



Features of Version 2

- Links grouped by function
 - Resources and Training
 - FAA Access to Student Data
 - Participation and Funding
- FSA Calendar more prominent
- FSA News more prominent





2002

Home state

FSA

U.S. Department of Education

Schools Portal

HOME | Search | MY FSA | Other Links | Help Center | Feedback

1 ccui

Privacy

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FSA Links & IFAP Database 💌

GO

RESOURCES & TRAINING

- Conferences and Training
- IFAP Library by <u>Title</u> or <u>Topic</u>
- ##Listservs/Mailing Lists
- ■Publications and How to Order
- School/Lender/Program Data
- Software and Manuals
- ■Tools: <u>SFA Self-Assessments</u> and Quality Analysis Tool
- SOther Sites of Interest

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 DL: Origination or Servicing
- ■NSLDS for FAAs
- #Pell/RFMS

Participation & Funding

- Application/Recertification (E-App)
- ⁸⁸eCampus-Based/FISAP
- GAPS & E-payments

FSA Calendar

<<	November 2002 >>					
Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	Z	8	9
10 17	11	<u>12</u>	<u>13</u>	14	<u>15</u>	16
<u>17</u>	<u>18</u>	<u>19</u>	20	21	22	23
24	<u>25</u>	<u>26</u>	27	<u>28</u>	<u>29</u>	30
Even	ts D	eadline	es Tra	pninia	NP	RMs

Monday, November 4

- 2002 Electronic Access Conference: Orlando, FL
- Comment on Intercollegiate athletic program reporting requirements are due on November 25, 2002

FSA Headlines

FSA News

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Be Sure to Check out the RED toolbar

- Advanced Search
- MY FSA mouseover to select register or log-in
- Other Links If it isn't found on the left side of the page, check here
- Help Center combines, HELP, FAQs, Contacts, Suggestions, Got a Question, About CSCC





Advanced Search

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Schools Position of Education Schools Position Schools Position School S	FSA Other Links Help Center Feedback	Privacy IFAP
1) Search the FSA related site by entering the se Show short summary Number of results: Minimum result threshold: 10%	arch term(s)	
2) Check the boxes next to the FSA Site(s) against the FAA Access to Student Data FAA Access to Student Data NSLDS for FAAs Pell/RFMS Direct Loan: Loan Origination		e <mark>arch Resources</mark>



MY FSA

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Schools Portal

MY FSA | Search | Other Links | Help Center | Feedback | Privacy | IFAP

Customize :: My FSA Links :: My Bookmarks :: Change Password :: Log Out

Welcome back CKennedy1!

Reference Library

... Listserves/Mailing Lists

... Publications By Title

Participation and Funding

Quality Assurance Program

... PEPS

Conferences/Training

FSA University (training)

Conferences

Related Websites

... AND MANY MORE

Enancial Partners Portal

Personal Bookmark

... VRE

... FSA Intranet

MSNBC

FSA Calendar

<<	November 2002 >>					
Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	<u>5</u>	<u>6</u>	Z	8	<u>2</u> 9
10	11	12	<u>13</u>	14	<u>15</u>	16 23
17 24	<u>18</u>	<u>19</u>	<u>20</u>	21	<u>22</u>	23
24	25	<u>26</u>	27	<u>28</u>	<u>29</u>	30
Events		Deadline	es Tra	pninia	NP	RMs

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More ...



Help via Help Center



Help Center for Schools

Welcome to the FSA Schools Portal Help section. This section will guide you in the use of the FSA Schools Portal. You may lso contact the FSA Customer Service Call Center at 1-800-433-7327, or e-mail us at <u>fsa customer support@ed.gov</u>.

- o Need to locate an FSA contact? Click HERE for "How To Contact Us".
- Have a question to pose to FSA? Click <u>HERE</u> to send an email message to Customer Service Call Center (CSCC).
- o Have a suggestion for an FSA Calendar item? Click HERE to send your request to FSA's CSCC.
- o Need guidance on navigating through the website? Click <u>HERE</u> for information about how the website is structured.
- o Looking for hints on using the Search tool? Click HERE for the search help information.

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FSA Contacts Listing



U.S. Department of Education

Schools Portal

HOME | Search | MY FSA | Other Links | Help Center | Feedback | Privacy | IFAP

HELP :: FAQs :: Contacts :: Suggestions :: Got a Question :: About us

FSA Customer Service Centers

Have a question about Federal Student Financial Aid or one of the FSA services the Department of Education provides? Contact one of our Customer Service Centers.

The following list identifies the various FSA Customer Service Centers, the types of service provided by each and how to contact the Customer Service Representative. When in doubt, you may call the FSA Customer Service Call Center at 1-800-433-7327, or e-mail us at sfa.customer.support@ed.gov.

Table of Contents

- 1. Campus Based Programs Customer Service
- 2. Case Management Teams
- 3. Closed School Branch
- 4. Common Origination and Disbursement (COD)
- CPS/WAN Technical Support (CPS)
- 6. Debt Collection Service (DCS)
- 7. Default Management Service
- 8. <u>Direct Loan Client Account Managers (CAMS)</u>
- 9. Direct Loan Information Centers
- 10. FAFSA Web Products/FAFSA Express
- Federal Student Aid Information Center
- FSA Customer Service Call Center
- 12 0100/00-----



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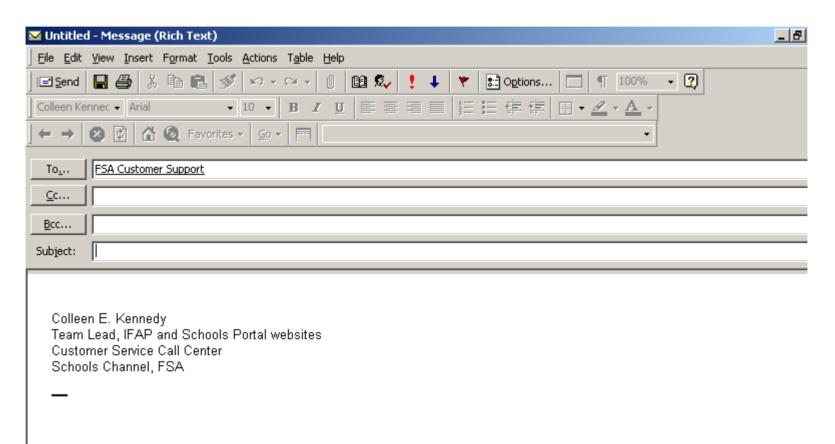
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Send Email to CSCC





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School Portal Design

2002



U.S. Department of Education Schools Portal



HOME

MY FSA

Other Links | Help Center |

Feedback

Priv acv

IFAP

HELP :: FAQs :: Contacts :: Suggestions :: Got a Question :: About us

How is the Portal Designed?

The FSA Schools Portal is partitioned into 4 parts. Each is described below.

The FSA Links

The FSA Links area displays links to other FSA sites. Clicking on a link in the FSA Links area will bring up the other web page in a separate window. You can filter this links list through the My FSA feature of the portal.

The FSA Calendar

The FSA Calendar displays events, deadlines, training opportunities and NPRM comment due dates.

- Clicking on the name of the month (e.g. August) will generate a full page view of the FSA Calendar.
- Clicking on an entry displayed in the FSA Calendar will bring up the web page associated with that entry in a separate window.
- To move to the next or previous month, press the < and > arrows next to the name of the month.
- To display the entries for a day, click on the number of the day in the FSA Calendar.
- To display entries of a given type (Events, Deadlines, Training, or NPRMs), click on the tab at the top of the FSA Calendar.
- The FSA Headlines



Help via Help Center



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Search Help

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Schools Portal

HOME | Search | MY FSA | Other Links | Help Center | Feedback | Privacy | IFAP

HELP :: FAQs :: Contacts :: Suggestions :: Got a Question :: About us



Simple Searches

A simple search can be conducted from the Schools Portal home page. Enter your search criteria in the space provided and press the **Go** button.

Phrasing Your Search

There are several ways in which to phrase a search, depending on how broad you wish the results to be.

- O Natural Language Searches this type of search will return broad results. When doing a natural language search, simply type in the phrase and the search engine will extract the meaning of your search to find related documents. Keyword Searches this type of search looks for a keyword or keywords entered by the user. The search engine returns documents that contain all the keywords involved. Some examples include:
 - o training returns documents with the keyword "training" within it.
 - o financial aid returns documents that contain both keywords "financial" and "aid."

Phrase Searches - this type of search will return documents based on a phrase entered by the user. The phrase must be entered in quotations. If quotations marks are not used, then the search engine treats it like a natural language search. Some examples include:

- o "FSA Coach" returns documents with the phrase "FSA Coach" within it.
- "668.16" any keyword that contains a decimal point must be treated like a phrase and thus placed in quotation marks





Calendar Suggestion?

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Schools Portal

F E D E R A L

HOME | Search | MY FSA | Other Links | Help Center | Feedback | Privacy |

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FSA Calendar Item Idea?

School Portal Calendar Suggestion Request Form

Please complete all of the following fields that relate to your suggestion for an item to be added to the FSA Calendar found on the Schools Portal website (http://sfa4schools.sfa.ed.gov)

Please note that those fields that are preceded by an asterisk (*) are required fields.

*Title: (up to 60 characters):
*Category: (select one): C Deadline C Training C Event
*Starting Date of calendar item:
(ccyy-mm-dd format)
*Ending Date of calendar item:
(ccyy-mm-dd format)
*URL Link:



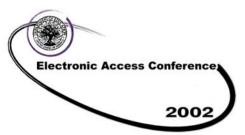
FSA Calendar

- Events,
- Title IV deadline dates,
- Training opportunities,
- NPRM comment due date



Monday, November 4

- 2002 Electronic Access Conference:
 Orlando, FL
- Comment on Intercollegiate athletic program reporting requirements are due on November 25, 2002



Events



Events Deadlines Training NPRMs

Monday, November 4

2002 Electronic Access Conference: Orlando, FL

Tuesday, November 5

· 2002 Electronic Access Conference: Orlando, FL

Wednesday, November 6

2002 Electronic Access Conference: Orlando, FL

Thursday, November 7

2002 Electronic Access Conference: Orlando, FL

Friday, November 8

ED Software Developers Conference

Monday, November 11





Title IV Deadlines



- Comment on Intercollegiate athletic program reporting requirements are due on November 25, 2002
- X-Sites annual reports are due November 1st

Saturday, November 2

 Comment on Intercollegiate athletic program reporting requirements are due on November 25, 2002

Sunday, November 3

 Comment on Intercollegiate athletic program reporting requirements are due on November 25, 2002

Monday, November 4

 Comment on Intercollegiate athletic program reporting requirements are due on November 25, 2002





Training Opportunities



Events

Deadlines

Training

NPRMs

Monday, November 18

· 2002 Precertification Workshop - Atlanta

Tuesday, November 19

· 2002 Precertification Workshop - Atlanta

Wednesday, November 20

· 2002 Precertification Workshop - Atlanta

Thursday, November 21

2002 Precertification Workshop - Atlanta

Friday, November 22

2002 Precertification Workshop - Atlanta

FSA Calendar						
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Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30





We aren't done yet!



Monday, November 18

2002 Precertification Workshop - Atlanta

Tuesday, November 19

2002 Precertification Workshop - Atlanta

Wednesday, November 20

2002 Precertification Workshop - Atlanta

Thursday, November 21

2002 Precertification Workshop - Atlanta

Friday, November 22

• 2002 Precertification Workshop - Atlanta









FSA Headlines

- The latest breaking FSA News.
- Policy and Rule Changes.
- Each links to more details.
- More = Archived.

FSA Headlines

FSA News

- IFAP's New Look
- Ordering Bulk Quantities of 2003-2004 Application Materials
- □Your Picture Here□ at fsa4schools.ed.gov
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- · Sign Up For eCDR Now Available

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Your Picture Here!



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MY FSA | Search | Other Links | Help Center | Feedback | Privacy | IFAP

HELP :: FAQs :: Contacts :: Suggestions :: Got a Question :: About us



U.S. Department of Education

Schools Portal

MY FSA | Search | Other Links | Help Center

Feedback

Privacy | I

IFAP

HELP :: FAQs :: Contacts :: Suggestions :: Got a Question :: About us



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Schools Portal

MY FSA | Search | Other Links | Help Center |

HELP :: FAQs :: Contacts :: Suggestions :: Got a Question :: About us

Feedback Privacy

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More Enhancements In the Queue

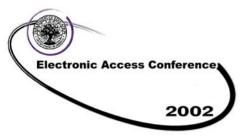
TRIO/Counselors Page

Foreign Schools Page

Promotional Materials Page

Case Management Page





Common Features for Websites for Schools

New FSA logo



Common Navigation



Consistent Return to FSA4SCHOOLS





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Information for Financial Aid Professionals (IFAP) Library

Schools Portal



Help Center | What's New |

Other Links

Feedback

Privacy

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

SEARCH

Search

Advanced Search

About this Search

OTHER VIEWS

- Current Publications
- # Archived Publications
- Publications by Topic

SERVICES ON PORTAL

- # FSA Headlines
- ## FSA Calendar

MEMBER SERVICES

Tools for Schools

- Conference Presentations
- # FSA Assessments
- ## FSA Coach (computer based training)
- Quality Analysis Tool

Letters & Bulletins

Action Letters

Dear Partner/Colleague Letters

- General Distribution (GEN) Letters
- # Pell Grant (P)
- □ Training Announcements (ANN)

Electronic Announcements

Publications

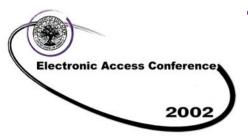
- Audit Guide for Schools
- Blue Book: Accounting/Recordkeeping/Reporting for the Business Office
- ... ALULA DIRILA DIRI ALULA

On-Line References

- Accrediting Agencies: List and Criteria for Recognition
- # Application Processing Materials
- E Campus-Based Program Materials
- ## Common Origination & Disbursement (COD)
- Default Rate Materials
- FFEL Special Allowance Rates & Variable Interest Rates
- ## FWS/Community Service Resource Guide
- **SEE NSLDS Reference Materials**
- # Pell Grant (RFMS) Program Materials
- Program Review Guidance
- ## SAR/ISIR Reference Materials

Law & Regulations

- Code of Federal Regulations (GPO Compilation)
- Federal Registers
- # Higher Education Act (House Subcommittee PDF)
- ## HEA Amendments
- # US Code (GPO Compilation)



Features of New IFAP

- Incorporates new FSA logo and common look and feel for web sites for schools
- More Direct Access to Publications (fewer "clicks" to get there)
- Groups offerings according to function vs. alphabetical listing
- Brings worksheets, fact sheets, payment schedules to the forefront





Moved, but not lost.



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SEARCH

Search

- # Advanced Search
- # About this Search

OTHER VIEWS

- Current Publications
- # Archived Publications
- ## Publications by Topic

SERVICES ON PORTAL

- ## FSA Headlines
- ## FSA Calendar

MEMBER SERVICES

Tools for Schools

- Conference Presentations
- # FSA Assessments
- # FSA Coach (computer based training)
- 88 Quality Analysis Tool

Letters & Bulletins

Action Letters

Dear Partner/Colleague Letters

- ## General Distribution (GEN) Letters
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- Campus-based (CB)
- Training Announcements (ANN)

Electronic Announcements

Publications

- # Audit Guide for Schools
- Blue Book: Accounting/Recordkeeping/Reporting for the Business Office
- Counselor's Handbooks
- ## FAFSAs and Renewal FAFSAs
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On-Line References

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- Campus-Based Program Materials
- ## Default Rate Materials
- FFEL Special Allowance Rates & Variable Interest Rates
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- # US Code (GPO Compilation)

Worksheets, Schedules, & Tables



Advanced Search -



U.S. Department of Education

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HOME | Help Center | What's New | Schools Portal | Other Links | Feedback | Privacy

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Search: Please type your search in the box below.

Hints: There are several ways in which to phrase a search, depending on how broad you wish the results to be. Please click the one in which you are interested to see detail information and example: Natural Language Searches, Keyword Searches, Phrase Searches, Boolean Searches, Wildcards. For more help information, please click here.

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Publication Date Range From: (MM/DD/YYYY)	7
To: (MM/DD/1117)	
Posted Date Range From: (MM/DD/YYY)	
To: (MM/DD/////)	į
Number of Results:	10 🔻
Minimum Result Threshold:	10 🔻 %
✓ Show Summary	A

Search

Accrediting
Action Letters
Audit Guides
Blue Books
Campus-based Programs
COD
Combined Federal Regulations
Conferences/Presentations
Counselor Handbooks
Dear Partner Letters



Other Views



U.S. Department of Education

Information for Financial Aid Professionals (IFAP) Library



Help Center | What's New | Schools Portal | Other Links | Feedback

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SEARCH

Search

- Advanced Search
- ## About this Search

OTHER VIEWS

- **88 Current Publications**
- # Archived Publications
- # Publications by Topic

SERVICES ON PORTAL

- ## FSA Headlines
- ## FSA Calendar

MEMBER SERVICES

Tools for Schools

- Conference Presentations
- # FSA Assessments
- ## FSA Coach (computer based training)
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Letters & Bulletins

Action Letters

Dear Partner/Colleague Letters

- General Distribution (GEN) Letters
- # Pell Grant (P)
- ## Campus-based (CB)
- □ Training Announcements (ANN)

Electronic Announcements

Publications

- Audit Guide for Schools
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Privacy

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THE



Current Publications

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U.S. Department of Education

Information for Financial Aid Professionals (IFAP) Library



HOME

Help Center | What's New | Schools Portal

Other Links

Feedback

Priv acv

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

FSA Library - Current FSA Publications

<u>ABCDEFGH!JKLMNOPQRSIUVWXYZ</u>

There is a wealth of FSA information available to you here. Select the publication you are interested in from the list below.

Accrediting Agencies: "Current List of Nationally Recognized Accrediting Agencies and the Criteria for Recognition by the U.S. Secretary of Education"...

Action Letters: Action Letters for the most recent three award years can be found here. Earlier versions of Action Letters (back to the 1995-1996 award year) can be located in the Archived Publications area. Click Here to access Archived Action Letters

Application Processing: All documents related to the FAFSA/Renewal application, SAR/ISIR correction process, EFC calculation and interagency matches can be found under this central location. Documents are sorted by processing cycle, beginning with the 2002-2003 period.

Audit Guides: The January 2000 "Audit Guide for Schools" and much more is available here.

Blue Books: Accounting, recordkeeping and reporting by postsecondary educational institutions for federally funded student financial aid programs.

Campus-Based Program Materials: The FISAP Form and Instructions, the Perkins Cohort Default Rate



Archived Publications

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U.S. Department of Education

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HOME | Help Center

What's New

Schools Portal

Other Links

Feedback

Priv acy

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A B C D E F G H I J K L M N O P Q R S T U Y W X Y Z

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<u>Audit Guides:</u> The "Audit Guide for Schools" earlier than the last 3 years and much more is available here.

<u>Blue Books:</u> Accounting, recordkeeping and reporting by postsecondary educational institutions for federally funded student financial aid programs.

<u>Campus-Based Program Materials:</u> TheFISAP Form and Instructions, the Perkins Cohort Default Rate Booklet, theNotification of Campus-Based Final Funding for Federal Work-Study (FWS),Federal Supplemental Educational Opportunity Grant (FSEOG), and FederalPerkins Loan Programs (FPLP) Default Status Report are available here.



Publications by Topic



U.S. Department of Education

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What's New

Schools Portal

Other Links

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The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

FSA Library - Publications by Topic

Campus-Based Programs (General Provisions)

Administrative Cost Allowance (ACA)

Allocation Of Funds

Cancellation/Discharge

Common Origination and Disbursement

Fiscal Operations Report And Application To Participate (FISAP)

Fiscal Procedures

Resources

Transfer Of Funds

Cash Management

Authorizations (Student/Parent)

Common Origination and Disbursement

Credit Balances

Crediting Student Accounts

Disbursement/Payment

Early Disbursements

Excess Cash

Late Disbursements

Maintaining Funds

Notification/Displacure



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HOME

Help Center | What's New | Schools Portal

Other Links

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The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

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- Customized Search
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Subscription Options

The Subscription system was developed to notify you when a new publication has been added to the wealth of information available on the IFAP web site For your initial visit to this page, please review all subscription options prior to choosing your selection. Based on your subscription selection, summaries of all new additions will be sent to the email address you used during your initial registration process. Please verify that we have your correct email address.

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1) Weekly Summary of ALL IFAP Additions (Default Setting)

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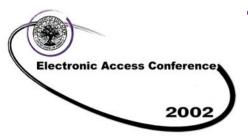
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Your Feedback Matters

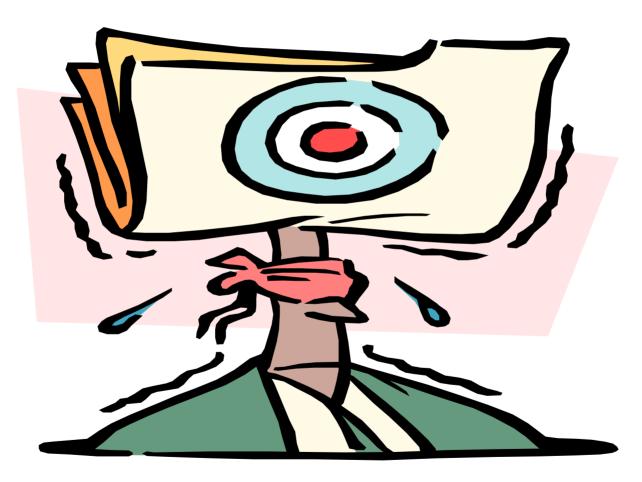
- We "listen" to your concerns.
- We plan enhancements based upon your comments.
- It's not magic it's a partnership!





2002

Ready, Aim



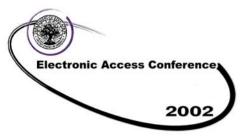
U.S. Department of EDUCATION



New and Improved Search

- We think we've finally gotten it right.
- Expert consultants got involved.
- The IFAP search really has improved, REALLY!
- Examples coming up, but try it yourself.
- Visit the PC Lab and let us know what you think.





Is it RIGHT, yet?

FSA's customer friendly approach.....

It's not right until the customer says it's right!





Search Examples

- First example: search on the word "deadlines"
- Second example: search on the words "student eligibility defaulted loans" without quotes, commas, or any other structuring
- Let's see what happens now!





Search Results BEFORE 10/31/02

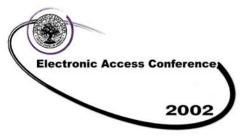
Suggest Weight Title 25 records returned

Suggest	Weigh	t Title	25 records returned			
About the Results Page						
1. 🗆	97%	IFAP Dear Partner, Colleague Letters				
			river request will be published at a later date. Reporting Deadlines . The asse-by-case" basis, the effect of the disaster on any school's ability to			
2. 🗆	97%	Notice reopening the Early Reading First Application deadline date.	Program grant competition for fiscal year (FY) 2002 to extend the Full			
		Friday, October 11, 2002. Therefore, the	Full Applications under the Early Reading First Program for FY 2002 was Department extends the receipt deadline for Full Applications and reopens ddress this situation. The October 22 deadline replaces the original I Applications.			
3. 🗖	97%	Federal Pell Grant Program Table of Con	tents. Introduction.			
4. 🗆	97%	published by August, 2002. Reporting De	tended for students being verified. The 2002 2003 deadline notice, will be eadline Cite 34 CFR 690.83; August 20, 2001 Federal. Therefore, January standard transfer transfer to submit new, disbursement records for these two, changes. Application Process FAFSA to I			
		Deadline Date Notice Every year the Dep all the processing deadline, dates, Signa	cycle lasts 18 months. There are no exceptions to these deadlines . artment publishes in. the Federal Register a deadline notice that provides tures can't be collected after, the verification deadline for that award year.			
5. 🗆	97%	AVG 37. CHAPTER 3 Verification. Beca	use students sometimes make significant e			
			erification deadline for that award year. Campus Based and Stafford Loan thin the deadline established by your aid office, though, the final deadline d in the.			
6. 🗆	97%	IFAP Pell RFMS Materials				
		POST-DEADLINE EDITING Records for 3 has been granted Administrative Relief to	2000-2001 received after October 1 will be edited to determine if the school submit records beyond that date.			
7. 🗆	97%	Funding Your Education: 2001-2002				
			ecial attention to the many deadlines in the student financial aid I have to meet? The deadlines are usually much earlier than our July 1,			



Search Results <u>AFTER</u> 10/31/2002

1. 🗆	96%	IFAP - Electronic Announcements
		Transmissions that begin before midnight but not completed until after midnight will not meet the deadline. The transmission must be completed and accepted no later than the deadline in order to be accepted. Application or correction data that is received after these deadlines will be rejected. After the deadlines identified above, you will be unable to correct the ISIR. http://test.ifap.ed.gov:8532/eannouncements/0624CPSCycle0102 Deadlines .html - 2002/10/14
2. 🗆	96%	IFAP - Electronic Announcements
		However, because this date falls on a weekend, it has been extended to the next business day, Monday, October 1). This deadline was previously announced in the Notice dated July 10, 2000. Your transmission must be completed by midnight (local time at your destination point) on October 1, 2001 to meet the deadline. http://test.ifap.ed.gov:8532/eannouncements/0925PGProceDeadline.html - 2002/10/14
3. 🖂	96%	IFAP - Electronic Announcements
4. 🗆	96%	However, because this date falls on a weekend, it has been extended to the next business day, Monday, October 1). This deadline was previously announced in the Notice dated July 10, 2000. Your transmission must be completed by midnight (local time at your destination point) on October 1, 2001 to meet the deadline. http://test.ifap.ed.gov:8532/dpcletters/0925PGProceDeadline.html - 2002/06/26 IFAP - Pell RFMS Materials
		This deadline was previously announced in the Federal Register Notice dated . Your transmission must be completed by midnight (local time at your destination point) on October 1, 2001 to meet the deadline. No requests for new or increased disbursements will be accepted after this deadline unless the requests meet the requirements for post deadline adjustments as set out in 34 CFR 690.83, an http://test.ifap.ed.gov:8532/pgrfmsprocess/0925PellDeadline.html - 2002/06/04
5. 🗆	94%	IFAP - Electronic Announcements
		Your transmission must be completed and accepted by 7 PM CT to meet the deadline. Your request must be completed and accepted by 7 PM CT to meet the deadline.



Side by Side Results

"Old": First entry a Dear Partner Letter from 09/1999

97% FAP Dear Partner, Colleague Letters

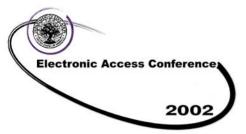
A deadline date for submission of this waiver request will be published at a later date. Reporting **Deadlines**. The Secretary will consider carefully, on a "case-by-case" basis, the effect of the disaster on any school's ability to meet required reporting **deadlines**.

"New": First entry an electronic announcement from 06/2002

96% IFAP - Electronic Announcements

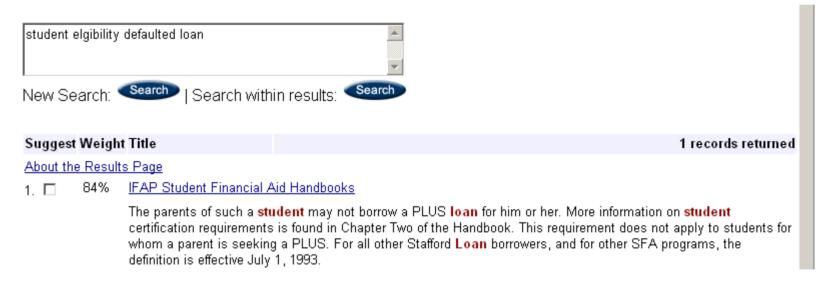
A Transmissions that begin before midnight but not completed until after midnight will not meet the deadline. A The transmission must be completed and accepted no later than the deadline in order to be accepted. Application or correction data that is received after these deadlines will be rejected. A After the deadlines identified above, you will be unable to correct the ISIR.

http://test.ifap.ed.gov:8532/eannouncements/0624CPSCycle0102**Deadlines**.html - 2002/10/14



Another Comparison

- Searched on "student eligibility defaulted loan"
- "Old" Only one *irrelevant* return





Relevant Results Now!

 Searched on student eligibility defaulted loan – NEW SHOWS GOOD RESULTS

1.	99%	IFAP - Student Financial Aid Handbooks
2.	98%	A lender or guarantor may grant forbearance to a borrower whose loan is delinquent or in default. A student who resolves a default by consolidating a defaulted FFEL also regains eligibility once the defaulted loan has been paid in full by the Consolidation Loan or Direct Consolidation Loan . See Section 8 of this chapter for more information on consolidating defaulted FFELs. http://test.ifap.ed.gov:8532/sfahandbooks/doc0247_bodyoftext.htm - 2002/06/04 IFAP - Student Financial Aid Handbooks
		This documentation must be kept in the student 's file. The financial aid administrator may then determine the student 's eligibility for a loan . A lender or guarantor may grant forbearance to a borrower whose loan is delinquent or in default. If the borrower is unable to do so while attending school, he or she should request forbearance on the loan . http://test.ifap.ed.gov:8532/sfahandbooks/doc0164_bodyoftext.htm - 2002/06/04
3.	98%	IFAP - Student Financial Aid Handbooks
		Default 71 Reinstatement of Eligibility after Default 74 Loan Rehabilitation 74 SECTION 8: CONSOLIDATION LOANS 77 Federal Consolidation Loans 77 Applying for a Consolidation Loan 78 Borrower Eligibility for a Federal Consolidation Loan 78 Repayment and Deferment
4.	98%	IFAP - Student Financial Aid Handbooks
		Default 73 Reinstatement of Eligibility after Default 75 Loan Rehabilitation 76 SECTION 8: CONSOLIDATION LOANS 79 Federal Consolidation Loans 79 Applying for a Consolidation Loan 80 Borrower

Eligibility for a Federal Consolidation Loan 80 Repayment and Deferment .



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